Wisconsin Hobby Craft Package Program - Order Form

Ship to: Sorry, we cannot send orders from one inmate to another	Senders Information *We can't fill order without this information*
Inmate Name: ID#:	Name:(Please Print)
Institution/Dorm/Housing#:	Street Address: (Please Print) City, State, Zip:
Street Address: (P.O. Box is not accepted) (Please Print)	(Please Print)
City, State, Zip:(Please Print)	Email:(You will receive an e-mail confirming the order was received and an e-mail when the order ships)

	Item Number	Quantity	Size	Color	Description	Unit Price	Total Price
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15 16							
17							
18							
19							
20							
21							
22							
23							
24							
25							
			Merchandise Total				
					(See chart on back of page for different tax rate	s)	
					Total		

3 WAYS TO PLACE YOUR ORDER

1) Order online at: www.wisconsinpackages.com

2) Order by mail by sending to: Access Securepak (WI) 10880 Lin Page Place St. Louis, MO 63132

3) Order by phone: 1-800-546-6283

FREE
Processing Fee
On Orders

Merchandise Total	
Processing Fee	FREE
See Chart Tax Chart Below	
TOTAL	

SHIPPING INFORMATION: Inmate's Name, ID #, Institution/Dorm/Housing Unit & Address

SENDER'S INFORMATION: Sender's Name, Address, Phone Number & Email Address

WAYS TO ORDER:

Online: www.wisconsinpackages.com

Phone: 1-800-546-6283

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10880 Lin Page Pl

St. Louis, MO 63132

SELECT PAYMENT METHOD:

O Institutional Check O Cashier's Check O Money Order

OMasterCard OVISA ODiscover

(Make Checks & Money Orders Payable to ACCESS SECUREPAK®)

Cardholder Name:	
	(Please Print)
Cardholder's Signature:	
Daytime Phone Number: ()
Credit Card Number	
Expiration Date:	Today's Date:
As a	n added Security measure, please note the three-digit on the back of your credit card. Last 3 digits of account number panel

PAYMENT: We accept Visa, MasterCard and Discover credit / debit cards and prepaid cards (that have a verifiable United States address), cashier's checks, money orders and institutional checks. When paying by credit card be sure to include the card number, expiration date, card verification number (3 digit card verification number found on the back of the card), card member's name, address and phone number. We do not accept prepaid credit cards that lack the ability to assign a valid United States address to the card holder. Personal checks will NOT be accepted and the orders will be returned to the sender.

ORDERS PLACED WITH A CREDIT, DEBIT, OR PRE-PAID CARD: All cards will be charged on the day the order is placed. Any refunds/credits due will be applied to the original card used. Please allow additional time for refunds/credits to be processed when using a prepaid card.

SALES TAX: Access Securepak® is required by the state of Wisconsin to collect sales tax on craft items. Refer to the chart below for different tax rates.

LIMITS: \$100 a month per inmate. Musical Instruments and Music Accessories are exempt from this limit.

CATALOG CHANGES: Every effort has been made to show and describe the merchandise and all information as accurately as possible. Many manufacturers make changes in design, color, package size, and style after catalog production and therefore, we reserve the right to discontinue or change product specifications without prior notice. We regret any changes that might occur and will make every effort to minimize these occurrences. Inadvertent errors in product descriptions, pricing, and special offers are not binding on Access Securepak, and may be adjusted by Access Securepak at any time. Additionally, many of our food items may contain common allergens such as milk, eggs, wheat, and peanuts. Please consult the product packaging before consuming for specific information on the ingredients contained in each product. Prices and offers are subject to change and available while supplies last. Always consult our website www.wisconsinpackages.com for the latest updates on this package program.

CUSTOMER SERVICE:

Online: www.wisconsinpackages.com

Phone: 1-800-546-6283

- · Automated System: 24 hours a day / 7 days a week
- · Customer Service Representative: Monday-Friday 7:30 am 11:00 pm CST and Saturday 10:00 am 4:00 pm CST

Access Securepak® reserves the right to remove one or more items from the order due to insufficient amount paid for orders received.

Facility	Tax	Facility	Tax
Chippewa Valley Correctional Treatment Facility	5.50%	Waupun Correctional Institution	5.50%
Columbia Correctional Institution	5.50%	Wisconsin Secure Program Facility	5.50%
Dodge Correctional Institution	5.50%	Black River Correctional Center	5.50%
Fox Lake Correctional Institution	5.50%	Drug Abuse Correctional Center	5.00%
Green Bay Correctional Institution	5.50%	Felmers O. Chaney Correctional Center	5.60%
Jackson Correctional Institution	5.50%	Flambeau Correctional Center	5.50%
Kettle Moraine Correctional Institution	5.00%	Gordon Correctional Center	5.50%
Milwaukee Secure Detention Facility	5.60%	John C. Burke Correctional Center	5.50%
New Lisbon Correctional Institution	5.50%	Kenosha Correctional Center	5.50%
Oakhill Correctional Institution	5.50%	Marshall E. Sherrer Correctional Center	5.60%
Oshkosh Correctional Institution	5.00%	McNaughton Correctional Center	5.50%
Prairie du Chien Correctional Institution	5.50%	Oregon Correctional Center	5.50%
Racine Correctional Institution	5.10%	Sanger B. Powers Correctional Center	5.00%
Racine Youthful Offender Correctional Facility	5.10%	St. Croix Correctional Center M/F	5.50%
Redgranite Correctional Institution	5.50%	Thompson Correctional Center	5.50%
Stanley Correctional Institution	5.50%	Winnebago Correctional Center	5.50%
Sturtevant Transitional Facility	5.10%	Milwaukee Women's Correctional Center	5.60%
Taycheedah Correctional Institution	5.50%	Robert E Ellsworth Correctional Center	5.10%
Wisconsin Resource Center	5.50%	Wisconsin Resource Center Women	5.50%