## Order Form South Carolina DOC - Quarter 3 June 25 - July 25, 2024 <br> Please complete all info on reverse (print clearly).



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| ITEM DESCRIPTION | PRICE | ITEM \# | Size | QTY | TOTAL PRICE |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Andy Capp's 85 oz. Hot Fries | \$0.82 / EA | 6743 |  |  |  |
| Andy Capp's 2 oz. Beer Battered Onion Rings | \$2.95/EA | 80009001 |  |  |  |
| Cactus Annie's 2 oz. Cheese Puffs K H | \$1.50 / EA | 7994 |  |  |  |
| Cheetos 1.75 oz. Flamin' Hot Crunchy G | \$1.25/EA | 7690 |  |  |  |
| Chex Mix 1.75 oz. Traditional K | \$1.60/EA | 1470 |  |  |  |
| Doritos 8 oz. Cool Ranch Chips C | \$3.45/EA | 10354 |  |  |  |
| Doritos 8 oz. Nacho Cheese Chips C | \$3.45/EA | 10514 |  |  |  |
| Fritos 2 oz. Chili Cheese Corn Chips | \$1.10/EA | 10446 |  |  |  |
| Kar's Nut 'N Yogurt Trail Mix 2 oz. K | \$1.60 / EA | 9467 |  |  |  |
| Moon Lodge 1.5 oz. Hot!Hot!\|Hot! Barbeque Potato Chips K H | \$1.32/EA | 6026 |  |  |  |
| Moon Lodge 1.5 oz. Regular Potato Chips K HV | \$0.95 / EA | 6022 |  |  |  |
| Moon Lodge 1.5 oz. Sour Cream and Onion Potato Chips K H | \$0.95/EA | 6024 |  |  |  |
| Moon Lodge 1.5 oz. Stuffed Jalapeno Potato Chips K H | \$1.32/EA | 7637 |  |  |  |
| Moon Lodge 6 oz. Hot!, Hot!, Hot! BBQ Potato Chips K H | \$2.63 / EA | 5119 |  |  |  |
| Palmer 5 oz. White Chocolate Caramel Swirls Pretzels | \$6.60 / EA | 80009935 |  |  |  |
| Snyder's 2.25 oz. Hot Buffalo Wing Pretzel Pieces K D | \$1.60/EA | 6108 |  |  |  |
| Snyder's 2.25 oz. Jalapeno Pretzel Pieces K D | \$1.65/EA | 2299 |  |  |  |
| TGI Fridays 1 oz. Cheddar and Bacon Potato Skins Snacks K | \$1.15/EA | 80003515 |  |  |  |
| The Whole Shabang 1.5 oz. Extreme Ripple Potato Chips K H | \$1.05/EA | 80002293 |  |  |  |
| The Whole Shabang 1.5 oz. Potato Chips K H | \$1.00/EA | 6025 |  |  |  |
| The Whole Shabang 6 oz. Snack Mix K H C D | \$3.50 / EA | 80003008 |  |  |  |
|  |  |  | Total |  |  |


| ITEM DESCRIPTION | PRICE | ITEM \# |
| :--- | :---: | :---: |
| Pudding |  |  |
| Kraft 14 oz. Chocolate Pudding Cup (4 Pk.) K | $\$ 4.38 /$ PK | 80001489 |
| Kraft 14 oz. Vanilla Pudding Cup (4 Pk.) K | $\$ 4.38 /$ PK | 80001488 |

Popcorn

| Fiddle Faddle 6 oz. Butter Toffee Popcorn with Peanuts K | $\$ 2.85 /$ EA | 6607 |
| :--- | :--- | :---: |
| Moon Lodge 5 0z. White Cheddar Popcorn D | $\$ 3.35 /$ EA | 80006271 |


| $\$ 1.20$ / EA | 80003351 |
| :--- | :---: |
| $\$ 0.82$ / EA | 7551 |
| $\$ 0.82 /$ EA | 7550 |
| $\$ 7.20 /$ EA | 80008666 |
| $\$ 7.20 /$ EA | 80006819 |


| $\$ 1.30$ / EA | 10706 |
| :--- | :--- |
| $\$ 4.55$ / BX | 7914 |

80009547

## Cookies

Grandma's 2.5 oz. Chocolate Chip Cookies

Grandma's 2.5 oz. Oatmeal Raisin Cookies

| $\$ 1.40$ / EA | 80001046 |
| :--- | :---: |
| $\$ 1.40 /$ EA | 2616 |

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| ITEM descriptow | Price | тten* |  |
| :---: | :---: | :---: | :---: |


| ITEM DESCRIPTION | PRICE | ITEM \# |
| :--- | :--- | :--- |
| Spices \& Seasonings |  |  |
| Colonna Brothers 4 oz. Cajun Seasoning K C D | $\$ 2.74$ / EA | 80007069 |
| Colonna Brothers Spices 2.5 oz. Salt Free Original Blend K | $\$ 2.74$ / EA | 80007074 |
| Colonna Brothers Spices 4.75 oz. Seasoned Salt K D | $\$ 2.74$ / EA | 80007072 |
| Taco Bell 1 oz. Original Taco Seasoning Mix D | $\$ 2.75$ / EA | 80002308 |

$\$ 2.03$ / EA
382

| $\$ 0.85$ / EA | 2586 |
| :--- | :---: |
| $\$ 1.75 /$ EA | 80009544 |
| $\$ 0.82$ / EA | 80008865 |
| $\$ 1.10$ / EA | 80008864 |
| $\$ 1.10$ / EA | 80003625 |
| $\$ 3.25$ / EA | 80007075 |

\$3.78 / EA
80001721
\$3.62 / EA
80001723
$\$ 3.60$ / EA
80005906
\$1.92 / EA
80008893

Trail's Best Beef 1 oz. Twin Pack Beef Sticks
$\$ 1.92$ / EA
80008894
Lil’ Dutch Maid 5 oz. Duplex Creme Cookies
Marianitas 6.53 oz Pecan Cookies Galletas
Market Square Bakery 14 oz. Chocolate Creme Cookies K H C
Market Square Bakery 14 oz. Lemon Creme Cookies K H C
Market Square Bakery 6 oz. Chocolate Chip Cookies K H C
Market Square Bakery 6 oz. Peanut Butter Creme Cookies
K H C

## Candy

Baby Ruth 1.9 oz. Candy Bar

| $\$ 1.97 /$ EA | 80008270 | $\square$ |
| :--- | :--- | :--- |
| $\$ 1.85 /$ EA | 40626 | $\square \square$ |
| $\$ 1.65 /$ EA | 40677 | $\square$ |
| $\$ 1.65 /$ EA | 80008108 | $\square$ |
| $\$ 2.10 /$ EA | 80005555 | $\square$ |
| $\$ 7.40 /$ EA | 80009936 | $\square$ |
| $\$ 1.81 /$ EA | 7016 | $\square$ |
| $\$ 4.38 /$ EA | 80000356 |  |

Candy - Sugar Free

Atkinson's 3.75 oz. Sugar Free Crunchy Peanut Butter Bars
K C D
Salad Dressings

Kraft 1.5 oz. Ranch Salad Dressing Packet
\$0.77 / EA

Sauces

Pampa 18 oz. Original Barbecue Sauce

## Order Form South Carolina DOC = Quarter 3 June 25 - July 25, 2024

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| ITEM DESCRIPTION | PRICE | ITEM \# | Size | QTY | TOTAL PRICE |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Seafood |  |  |  |  |  |
| Chicken of the Sea 2.5 oz. White Albacore Tuna K | \$5.45/EA | 10356 |  |  |  |
| Chicken of the Sea 3.53 oz. Sardines in Louisiana Hot Sauce K | \$2.95/EA | 10358 |  |  |  |
| Chicken of the Sea 3.53 oz. Smoked Baby Clams in Oil | \$4.11/EA | 80005308 |  |  |  |
| Fresh Catch 3.53 oz. Fillets of Mackerel in Soybean Oil K H D G | \$2.80 / EA | 4385 |  |  |  |
| Fresh Catch 3.53 oz. Fish Steaks in Louisiana Hot Sauce KHDG | \$1.75/EA | 4397 |  |  |  |
| Fresh Catch 3.53 oz. Fish Steaks in Oil w/Green Chilies K H D G | \$1.75/EA | 4395 |  |  |  |
| Fresh Catch 3.53 oz. Mackerel in Sriracha Hot Chili Sauce KHDGS | \$1.90/EA | 9703 |  |  |  |
| Fresh Catch 3.53 oz. Sardines in Soybean Oil K H D G | \$1.97/EA | 4388 |  |  |  |
| Fresh Catch 4.23 oz. Chunk Light Tuna in Water K H D G | \$2.52 / EA | 4317 |  |  |  |
| Ready-To-Eat Meals |  |  |  |  |  |
| Brushy Creek 11.25 oz. Chili No Beans D | \$3.51/EA | 1710 |  |  |  |
| Brushy Creek 11.25 oz. Chili with Beans D G | \$3.29/EA | 1711 |  |  |  |
| Brushy Creek 11.25 oz. Chili with Beans Hot! G | \$3.51 / EA | 1712 |  |  |  |
| Brushy Creek 11.25 oz. Lasagna with Beef in Sauce | \$3.95/EA | 1721 |  |  |  |
| Brushy Creek 11.25 oz. Sloppy Joe Sauce with Beef D | \$5.60/EA | 1723 |  |  |  |
| Brushy Creek 7 0z. Premium Chuck White Chicken | \$6.30 / EA | 80003608 |  |  |  |
| Hereford 10 oz. Roast Beef \& Gravy | \$6.30 / EA | 80008575 |  |  |  |
| Hereford 6 oz. Beef Taco Filling | \$5.80 / EA | 80008572 |  |  |  |
| Hereford 7 0z. Shredded Beef w/Beef Broth | \$5.95/EA | 80009198 |  |  |  |

## ITEM DESCRIPTIIN <br> Vegetables

## Seafood

Fresh Catch 3.53 oz. Fillets of Mackerel in Soybean Oil K H D G

Fresh Catch 3.53 oz. Fish Steaks in Oil w/Green Chilies K H D G
Fresh Catch 3.53 oz. Mackerel in Sriracha Hot Chili Sauce
Fresh Catch 3.53 oz. Sardines in Soybean Oil K H D G

Ready-To-Eat Meals
\$3.25 / EA
\$2.14 / EA
$\$ 1.10$ / EA
$\$ 1.25$ / EA
$\$ 6.70$ / EA
$\$ 1.25$ / EA
$\$ 2.05$ / EA
\$2.05/EA
$\$ 1.75$ / EA
\$2.19 / EA
\$1.97/EA
$\$ 2.65$ / EA
$\$ 14.47$ / CS
9 RAMEN LIMIT 4

Maruchan 3 oz. Chicken Flavored Ramen (24 Pk.) RAMEN LIMIT 4

Maruchan 3 oz. Hot \& Spicy Vegetable Flavored Ramen ( 24 Pk.)
RAMEN LIMIT 4 RAMEN LIMIT 4

Noodles

Cinch 7.25 oz. Macaroni \& Cheese
$\qquad$

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| ITEM DESCRIPTION | PRICE | ITEM \# | Size | QTY | TOTAL PRICE |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Mama 2.1 oz. Pork Flavour Noodles | \$1.90 / EA | 10098 |  |  |  |
| Thai Palace 3.7 oz. Rice Noodle Soup Chili Flavor C G | \$1.86/EA | 3092 |  |  |  |

## Protein Bars

Clif Bar 2.4 oz. Crunchy Peanut Butter Energy Bar D
$\$ 5.00$ / EA
80007668


| ITEM DESCRIPTION | PRICE | ITEM \# |
| :--- | :---: | :---: |
| Hanes Tagless Crew Neck T-Shirt - White (3 Pk.) Small, <br> Medium, Large, XL <br> INDIVIDALT THITS LIMIT 6 | $\$ 16.00 /$ PK | $51798-01$ |
| Hanes Tagless Crew Neck T-Shirt - White (3 Pk.) 2XL, 3XL | $\$ 21.00 /$ PK | $51798-01$ | INDIVIDUAL T-SHIRTS LIMIT 6

## Men's Underwear

## HEALTH \& BEAUTY

Hair Care \& Body Wash

Andrew Scott Men's Boxers - White (1 Pk.) Small, Medium,
Large, XL, 2XL, , 3XL, 4XL,5XL
INIIVIDUAL UNDERWEAR LIMIT 6 LIDIVIDUAL UNDERWEAR LIMIT 6

Hanes Men's Briefs - White (3 Pk.) Small, Medium, Large, XL INDIVIDUAL UNDERWEAR LIMIT 6

Hanes Men's Briefs - White (3 Pk.) 2XL, 3XL INDIVIDUAL UNDERWEAR LIMIT 6

## Thermals

Indera Mills Thermal Ankle-Length Drawers - Natural Small, Medium, Large, XL
HERMAL PANTS LIMIT 3
Indera Mills Thermal Ankle-Length Drawers - Natural 2XL, 3XL THERMAL PANTS LIMIT 3

Indera Mills Thermal Ankle-Length Drawers - Natural 4XL THERMAL PANTS LIMIT 3

Indera Mills Thermal Ankle-Length Drawers - Natural 5XL, 6XL THERMAL PANTS LIMIT 3

Indera Mills Thermal Long Sleeve Shirt - Natural Small, THERMAL SHIRTS
Indera Mills Thermal Long Sleeve Shirt - Natural XL THERMAL SHIRTS LIMIT 3

Indera Mills Thermal Long Sleeve Shirt - Natural 2XL, 3XL THERMAL SHIRTS LIMIT 3

Indera Mills Thermal Long Sleeve Shirt - Natural 5XL THERMAL SHIRTS LIMIT 3

Indera Mills Thermal Long Sleeve Shirt - Natural 4XL, 6XL THERMAL SHIRTS LIMIT 3

## Socks

Soft Touch 10-13 Deluxe Crew Socks (1 Pair) - White
Tube Socks - White (1 Pair)
SOCKS LIMIT 6
$\$ 2.00$ / EA
5089001001
\$5.95 / EA 51602-01
$\$ 10.00 /$ PK 50738-01
$\$ 14.00$ / PK
50738-01
$\$ 8.50$ /EA
$\$ 9.00 /$ EA $\quad 50544-99$
$\$ 10.00$ / EA

50544-99
$\$ 11.00$ / EA
50544-99

50543-99

50543-99

50543-99

50543-99

50543-99

5088801001

Size $\quad$ QTY $\begin{aligned} & \text { TPTAL } \\ & \text { PRICE }\end{aligned}$
$\qquad$ $\square$ $\ldots \square$
$\square$ TAE

## Order Form South Carolina DOC - Quarter 3 June 25 - July 25, 2024

Please complete all info on reverse (print clearly).

the general store

## Towels \& Linens

Towel 24" x 48" (Off-White)
Wash Cloth $12 \times 12$ White
$\$ 5.50 / E A$
$\$ 1.00$ / EA
8282501001 $\square$

## WOMEN'S ONLY ITEMS

Thermals

Indera Mills Women's Thermal Drawers - White Small, Medium, Large, XL, 2XL
THERMAL PANTS LIMIT 3
Indera Mills Women's Thermal Long Sleeve Shirt - White Small,
Medium, Large, XL, 2XL Medium, Large, XL, $2 X L$
THERMAL SHIRTS LMIT 3
Women's Underwear

Bob Barker Bra 32B, 34A, 34B, 34C, 36B, 36C, 36D, 38B, 38C, 38D, 40C, 42 C
BRAS LIMIT 6
Bob Barker Bra 40D
Bob Barker Br
BRAS LIMIT 6
Bob Barker Bra 44D
Bob Barker Br
BRAS LIMIT 6
Bob Barker Ladies Briefs - White (1 Pk.) 5, 6, 7, 8, 9, 11 INDIVIDUAL UNDERWEAR LIMIT 6

Bob Barker Ladies Briefs - White (1 Pk.) 10, 12
Bob Barker Ladies Bra
INDIIIDUAL UNDERWEAR
6
Bob Barker Ladies Briefs - White (1 Pk.) 13
INDIVIDUAL UNDERWEAR LIMIT 6
$\$ 8.00$ / EA
$\$ 8.00$ / EA


| $\$ 12.00 / \mathrm{EA}$ | 57900 |  | $\square$ |
| :--- | :--- | :--- | :--- |
| $\$ 15.43 / \mathrm{EA}$ | 57900 |  | $\square$ |
| $\$ 16.80 / \mathrm{EA}$ | 57900 |  | $\square$ |
| $\$ 4.20 / \mathrm{EA}$ | $50674-01$ |  | $\square$ |
| $\$ 4.50 / \mathrm{EA}$ | $50674-01$ |  | $\square$ |
| $\$ 4.75 / \mathrm{EA}$ | $50674-01$ |  | $\square$ |

Socks

5100701001
Bras

Manhattan Hosiery Sports Bra - No-Wire (White) Small-32A-B, Medium-34B-C, Large-36B-C, XL-38C-D, 2XL-40C-D, 3XL-42C-D, 4XL-44/46C-D
$\$ 12.50$ / EA
50457-01
$\qquad$
$\square$
$\qquad$

Please complete all info (print clearly).


## PROGRAM DATES

Ordering Begins: June 25, 2024
Ordering Ends: July 25, 2024
Postmark date for mail orders: July 18, 2024
Delivery to facility: August 12, 2024 - September 27, 2024

## WAYS TO ORDER:

Online: southcarolinapackages.com
Phone: 1-800-546-6283
Mail: Access Securepak (SC)
10880 Linpage Place
St. Louis, MO 63132

## ACCEPTABLE FORMS OF PAYMENT:

- Credit/Debit Cards-VISA, MasterCard, Discover
- Prepaid cards that have a verifiable United States address
- Cashier's check
- Money order
- Institutional Check

We do not accept personal checks and will return them to the sender. Credit/debit and prepaid cards will be charged on the day the order is placed. Refunds or credits will be applied to the card used for the order (allow additional time for refunds/credits on prepaid cards). Access Securepak reserves the right to remove one or more items from the order due to insufficient payment.

SALES TAX: Access Securepak ${ }^{(8)}$ will not include sales tax in the selling prices. Sales tax needs to be calculated for all items. The sales tax rate is based on the inmate's facility located at the time of order entry, not at the time of receipt. Refer to the tax table for the correct sales tax rate.

## TAX CALCULATION EXAMPLE:

$\$ 163.52$ food total $\times 0.02$ food tax rate $=\$ 3.27$ tax due $+\$ 163.52$ food total w/tax= \$166.79 total due
$\$ 23.52$ non-food total $+\$ 5.00$ processing fee $=\$ 28.52$ non-food subtotal $\times 0.08$ tax rate $=\$ 2.28$ tax due $+\$ 28.52$ non-food total $=$ $\$ 30.80$ non-food total w/tax
$\$ 166.79$ food total w/tax + \$30.80 non-food total w/tax = \$197.59 total due

ELIGIBILITY: Access Securepak verifies inmate eligibility before shipping packages, if applicable.

LIMITS: Maximum $\$ 200$ food and snack limit of product per inmate. Multiple packages can be ordered, and will be consolidated, not to exceed the limits of the program. Each food item (excluding Ramen) has maximum purchase limit of 12. Ramen Noodles are limited to (4) 24 packs. A maximum of 3 hygiene products can be ordered. Other limits may apply and may vary by facility.

CATALOG CHANGES: Every effort has been made to show and describe the merchandise as accurately as possible. Because many manufacturers change an item's design, color, package size and style after our catalog is produced, we reserve the right to discontinue or change product specifications without prior notice. We regret any changes that might occur and will make every effort to minimize these occurrences. Inadvertent errors in product descriptions, pricing and special offers are not binding on Access Securepak, and we may adjust at any time. Additionally, many of our food items may contain common allergens such as milk, eggs, wheat and peanuts. Before consuming a food item, please consult the product packaging for specific information on its ingredients. Prices and offers are subject to change and available while supplies last. Always consult the southcarolinapackages.com website for the latest updates on this package program.

In the event of a back order, may we substitute like items of equal or greater value? Note: If nothing is selected, we will not substitute for out-of-stock or restricted items.
$\square$ YES $\square \mathrm{NO}$

## CUSTOMER SERVICE:

## southcarolinapackages.com

Automated system is available 24 hours a day, 7 days a week 800-546-6283
Live bilingual representatives are available Monday through Friday, 8:30 a.m.-11:59 p.m. EST, and Saturday, 11 a.m. -5 p.m. EST.

The personal information you provide is subject to Access Securepak's privacy policy which is available at southcarolinapackages.com.

| Facility Name | Zip Code | Food Tax Rate | Non Food Tax Rate | Facility Name | Zip Code | Food Tax Rate | Non Food Tax Rate | Facility Name | Zip Code | Food Tax Rate | Non Food Tax Rate |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Allendale Cl | 29827 | 1.00\% | 8.00\% | Leath Cl | 29649 | 0.00\% | 7.00\% | Palmer Pre-Release Center | 29501 | 1.00\% | 8.00\% |
| Broad River Cl | 29210 | 2.00\% | 8.00\% | Lee Cl | 29010 | 1.00\% | 8.00\% | Perry Cl | 29669 | 0.00\% | 6.00\% |
| Evans Cl | 29512 | 1.00\% | 8.00\% | Lieber Cl | 29472 | 1.00\% | 7.00\% | Ridgeland Cl | 29936 | 2.00\% | 8.00\% |
| Gilliam PSY Unit | 29210 | 2.00\% | 8.00\% | Livesay A Camp | 29303 | 0.00\% | 7.00\% | Trenton Cl | 29847 | 1.00\% | 8.00\% |
| Goodman Cl | 29210 | 2.00\% | 8.00\% | Livesay B Camp | 29303 | 0.00\% | 7.00\% | Turbeville Cl | 29162 | 2.00\% | 8.00\% |
| Graham Cl | 29210 | 2.00\% | 8.00\% | MacDougall Cl | 29472 | 2.00\% | 9.00\% | Tyger River Cl | 29335 | 0.00\% | 7.00\% |
| Kershaw Cl | 29067 | 1.00\% | 8.00\% | Manning Reentry Work | 29203 | 2.00\% | 8.00\% | Wateree Cl | 29128 | 1.00\% | 7.00\% |
| Kirkland Cl | 29210 | 2.00\% | 8.00\% | McCormick Cl | 29899 | 1.00\% | 8.00\% |  |  |  |  |

## Order Form South Carolina DOC - Quarter 3 June 25 - July 25, 2024

## Please complete all info (print clearly).

## INMATE PACKAGE PROGRAM - GUIDELINES

All inmates are eligible for these packages except:

- Canteen Restriction

Disciplinary Detention (DD)
ntake (IN, INL5)
Pre-Hearing Detention (SP, ST, PHD)
Safekeepers (SK)
Security Detention (SD)
Kirkland Inmates in Dorm: A1, A2, B1, C1, C2, D (Cells 33-64), F1(Cells 101-132 and 201-232), F3, MSU and Infirmary

- Young Offenders Incarcerated Less Than 60 Days

One or more individuals can "contribute" to an inmate's package but neither the total dollar limit nor the quantity limits can be exceeded.

This program is separate from the Canteen and does not affect the Canteen spending limit. Ordering excessive amounts of product may result in the loss of some items if the inmate is transferred.

Limits per inmate:

- Maximum of $\$ 200$ on food and snacks
o Maximum of (12) on any single food or snack item (except Ramen) o Maximum of (4) Ramen 24 packs (any combination of flavors)
- Maximum of 3 hygiene products

INMATE PACKAGE PROGRAM - EH COOPER PROCEDURE: Place orders early to allow time to resolve any issues before the deadline. Inmates may only purchase packages for themselves and/or immediat family members incarcerated within the SCDC. An immediate family member is defined as a:

## Spouse

Sibling
Parent
Grandparent
Child
Grandchild
If an inmate buys items for their incarcerated family member and the dollar amount / food limit / hygiene limits are exceeded, Access Securepak® will refund the difference to the inmate sender's EH Cooper account. This will be coordinated with Financial Accounting.

Ordering begins June 25, 2024. Mail orders must be postmarked by July 18, 2024.

EH Cooper Trust Fund Withdrawal requests must be submitted to your Postal Director no later than July 16, 2024 for receiving at Financia Accounting by July 18, 2024.

The Postal Director will process the EH Cooper check requests for the inmates who wish to purchase packages for themselves and/or SCDC incarcerated "immediate family members", using the following procedure:

- The inmate will complete all information on SCDC Form 15-1, "Cooper Trust Fund Withdrawal", including their full name and SCDC number,
dollar amount, payee's name: Access Securepak® and mailing address: 10880 Linpage Place, St. Louis, MO 63132.

The vendor attachment box must be marked with a "Y".
Completed Access Securepak® order form must be attached to SCDC Form 15-1.

Inmates are allowed to make inmate-to-inmate transactions to purchase packages for SCDC incarcerated family members. Inmates will follow the same procedure as if they are purchasing a package for themselves, with these additions:

- Indicate the family relationship in the space below the Institution name in the "Ship To" column, on the Access Securepak $®$ order form.
- SCDC Form 15-1, "Cooper Trust Fund Withdrawal", must have the Warden's approval

Financial Accounting personnel will process the check request and mail the order form with the check to Access Securepak®

## FREQUENTLY ASKED QUESTIONS

Q: When does the program begin?
A: Orders will be accepted from June 25th, 2024-July 25th, 2024. However, any order that is mailed in must be postmarked by July 18th, 2024. Any orders received after the deadline will not be processed and will be mailed back to the sender.

Q: When will the order arrive at the institution?
A: All orders will be arriving at the institutions August 12th, 2024-September 27th, 2024. The institutional staff will be distributing the packages to the inmates shortly after the shipment arrives at the institution.

Q: What is the spending limit?
A: The spending limit is $\$ 200.00$ for food/snacks only. Limit on the purchase of any single food item to a maximum of 12 each (excluding Ramen which is currently limited to (4) 24 pks ). Hygiene items are limited o a total of 3 . Limits are listed on the catalog, order form and website. nmates in the Step Down Unit are restricted to a $\$ 50$ spending limit. GPH patients are restricted to a limit of $\$ 100$.

Q: What are your processing fee charges?
A: $\$ 5.00$ nonrefundable processing fee for mail and phone orders and a reduced $\$ 2.50$ processing fee for web orders.

Q: Will sales tax be applied to my order?
A: Access Securepak ${ }^{\circledR}$ will not include sales tax in the selling prices. Sales tax needs to be calculated for all items. The sales tax rate is based on the inmate's facility location at the time of order entry, not at the time of receipt. Refer to the tax table for the correct tax rate.

Q: What forms of payment do you accept?
A: PAYMENT: We accept Credit/debit cards (VISA, MasterCard, or Discover logos), prepaid credit cards (that have a verifiable United States address), cashier's check, institutional check, or money order. When paying by credit card be sure to include the card number, expiration date, card member's name, CCV 3 digit number on the back of the card, card member's phone number, and billing address. Inmates may purchase packages for themselves and/or SCDC incarcerated immediate family members, by completing SCDC Form 15-1, "Cooper Trust Fund Withdrawal" and attaching it to the completed Access Securepak® order form. Requests must be submitted to the Posta Director by July 16th, 2024 to allow time for institutional check processing. We do not accept prepaid credit cards that lack the ability to assign a valid United States address to the card holder.

Q: How do I place an order?
A: By Phone: 1-800-546-6283, by Internet: southcarolinapackages com or by Mail: Access Securepak, 10880 Linpage Place, St. Louis, MO 63132.

Q: How do I check on an order?
A: Call 1-800-546-6283 or write to us at Customer Service, 10880 Linpage Place, St. Louis, MO 63132; or send us an email at: customerservice@accesscatalog.com.

Q: How do I report a discrepancy with the order (item missing, wrong product, etc)?

A: The inmate will be given an opportunity to check contents of package in the presence of an employee from the institution. If there is an issue with the order, the employee will verify it and send the paperwork to Access. All discrepancies must be reported from the institution. We cannot honor any discrepancies reported from family members or friends of the inmate.

Q: What happens if the person I am sending my order to changes custody level and is no longer allowed a package?

A: If you place an order for an inmate and their custody level changes or they are moved to a facility other than SCDC, while the order is being processed or shipped, the order will be returned to us. Once we receive the order back from the institution, we will issue a refund to the sender of the package. There are no restocking fees

Q: What happens if the inmate is relocated to another SCDC institution?
A: If you place an order for an inmate and they are moved to another SCDC institution, the package will be forwarded to the new institution on the next available SCDC Canteen truck

Q: When will clothing be available for purchase?
A: Clothing will only be offered during the 1st and 3rd Quarters.

