

4 WAYS TO PLACE YOUR ORDER

- 1) Order online at: **www.ohiopackages.com**
- 2) Order by mail by sending to: Access Securepak (OH) 10880 Lin Page Place
St. Louis, MO 63132
- 3) Order by fax: 1-866-754-2813
- 4) Order by phone: 1-800-546-6283

\$4⁰⁰
Processing Fee
On Orders

Merchandise Total	
Processing Fee	\$4.00
SUBTOTAL	
Sales Tax (See Chart Below)	
TOTAL	

In the event of a back order, is it okay to substitute like items of equal or greater value?
YES ___ **NO** ___

***We recommend choosing YES. If a selection is not made, Access Securepak® will not substitute for items ordered that are out of stock or that have been restricted by the state or institution.**

Enter Your Substitution Items Below:

If the item ordered is out of stock, choose an alternate item. The price of the alternate item must be the same or lower than the original item ordered.

Item #	Qty	Description	Price	Alternate Item #	Qty	Description	Price

SHIPPING INFORMATION: Inmate's Name, ID #, Institution/Dorm/Housing Unit & Address

SENDERS INFORMATION: Sender's Name, Address, Phone Number & Email Address

PAYMENT: We accept Visa, MasterCard and Discover credit/debit cards and prepaid cards (that have a verifiable United States address), cashier's check, money orders or checks from correctional institutions. When paying by credit card be sure to include the card number, expiration date, card verification number (3 digit card verification number found on the back of the card), card member's name, address and phone number. We do not accept prepaid credit cards that lack the ability to assign a valid United States address to the card holder.

ORDERS PLACED WITH A CREDIT, DEBIT OR PRE-PAID CARD: All cards will be charged on the day the order is placed. Any refunds/credits due will be applied to the original card used. Please allow additional time for refunds/credits to be processed when using a prepaid card.

SALES TAX: Access Securepak® is required by the state of Ohio to collect sales tax on all property items and processing fees. Reference the tax chart provided noting the facility's tax rate. To figure the sales tax amount take the subtotal and multiply it by the tax rate of the inmate's facility. Example: Allen/Oakwood CI \$50.00 (subtotal) x 0.0675 (tax rate) = \$3.38 (tax total) | \$50.00 (subtotal) + \$3.38 (tax total) = \$53.38 (total).

Facility	City	Tax Rate %	Zip Code	Facility	City	Tax Rate %	Zip Code
Allen/Oakwood Correctional Institution	Lima	6.75	45802	Marion Correctional Institution	Marion (Marion)	7.25	43302
Belmont Correctional Institution	St. Clairsville	7.25	43950	Noble Correctional Institution	Caldwell	7.25	43724
Chillicothe Correctional Institution	Chillicothe	7.25	45601	North Central Correctional Institution	Marion	7.25	43301
Correctional Reception Center	Orient (Pickaway)	7.25	43146	Northeast Pre Release Center	Cleveland	8.00	44115
Dayton Correctional Institution	Dayton	7.25	45418	Ohio Reformatory for Women	Marysville	7.00	43040
Franklin Medical Center	Columbus	7.50	43223	Ohio State Penitentiary	Youngstown (Mahoning)	7.00	44505
Grafton Correctional Institution	Grafton	6.50	44044	Pickaway Correctional Institution	Orient (Pickaway)	7.25	43146
Hocking Correctional Facility	Nelsonville	7.0	45764	Richland Correctional Institution	Mansfield (Richland)	7.00	44903
Lake Erie Correctional Institution	Conneaut	6.75	44030	Ross Correctional Institution	Chillicothe	7.25	45601
Lebanon Correctional Institution	Lebanon	6.75	45036	Southeastern Correctional Institution	Lancaster	6.75	43130
London Correctional Institution	London (Madison)	7.00	43140	Southern Ohio Correctional Facility	Lucasville	7.25	45699
Lorain Correctional Institution	Grafton	6.50	44044	Toledo Correctional Institution	Toledo	7.00	43608
Madison Correctional Institution	London (Madison)	7.00	43140	Trumbull Correctional Institution	Leavittsburg	6.75	44430
Mansfield Correctional Institution	Mansfield (Richland)	7.00	44903	Warren Correctional Institution	Lebanon	6.75	45036

CATALOG CHANGES: Every effort has been made to show and describe the merchandise and all information as accurately as possible. Many manufacturers make changes in design, color, package size and style after catalog production and therefore, we reserve the right to discontinue or change product specifications without prior notice. We regret any changes that might occur and will make every effort to minimize these occurrences. Inadvertent errors in product descriptions, pricing and special offers are not binding on Access Securepak, and may be adjusted by Access Securepak at any time. Additionally, many of our food items may contain common allergens such as milk, eggs, wheat and peanuts. Please consult the product packaging before consuming for specific information on the ingredients contained in each product. Prices and offers are subject to change and available while supplies last. Always consult our website www.ohiopackages.com for the latest updates on this package program.

4 EASY WAYS TO PLACE AN ORDER:

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10880 Lin Page Place
St. Louis, MO 63132
4. FAX: 1-866-754-2813

LIMITS: 30 pound limit including packing materials (424 oz. of product and 56 oz. of packing = total 480 oz. (30 lbs.)

Box size limit of 12"x24"x28" inches

Limit one box per order

4 box limit per year for level 1 inmates. The 4 box allowance includes both food and sundry packages with a maximum of 2 food packages.

3 box limit per year for level 2 inmates. The 3 box allowance includes both food and sundry packages with a maximum of 2 food packages.

3 box limit per year for level 3 inmates. The 3 box allowance includes both food and sundry packages with a maximum of 1 food package.

2 box limit per year for level 4A inmates. The 2 box allowance includes both food and sundry packages with a maximum of 1 food package.

Level 4B and Level 5 are not permitted to purchase boxes

Each inmate is allowed 2 Handheld Games

All package and item quantity limits are set by ODOC

ODRC Disclaimer:

The Ohio Department of Rehabilitation and Correction (ODRC) has approved this independent vendor to sell packages that may be purchased for ODRC inmates. Packages may be purchased by either an individual inmate for his/her own use or by the public on behalf of an individual inmate. All packages purchased under this program must be sent directly to an ODRC institution by the independent vendor. ODRC is not affiliated with this vendor and does not guarantee that the vendor will fulfill any obligations, perform as expected, nor permanently remain in business, nor does ODRC guarantee the vendor's products in any way. Any purchases from this vendor are at the buyer's sole risk. ODRC assumes no liability whatsoever for such purchases, nor any aspect thereof. Any issues or disputes regarding the vendor's products are the sole responsibility of the buyer and/or the vendor, and ODRC is not obligated to mediate or resolve any such disputes.

Please view the below link from ODRC Director, Gary Mohr, affirming Keefe Group/Access Securepak is an approved vendor to provide food and sundry packages to ODRC inmates.

http://www.drc.ohio.gov/web/food_package2015.pdf

PROCESSING FEE: \$4 processing fee on all orders.

RETURNS: Used or damaged items cannot be returned, exchanged or refunded. If an item is found to be defective upon receipt and is returned to us within 30 days, it shall be replaced at no charge. (Please send to Access Securepak®, 3601 New Towne Blvd. St. Charles, MO 63301) Please notify the mail clerk screener immediately if you receive any defective or damaged items. Access Securepak® is not responsible for refused items. Shipping & Handling charges are non-refundable.

CUSTOMER SERVICE:

Online: www.ohiopackages.com | Phone: 1-800-546-6283

Automated System: 24 hours a day / 7 days a week | Customer Service Representative: Monday-Friday 8:30 am – 12:00 am EST and Saturday 11:00 am – 5:00 pm EST

SELECT PAYMENT METHOD:

- Institutional Check Cashier's Check Money Order
 MasterCard VISA Discover

(Make Checks & Money Orders Payable to ACCESS SECUREPAK®)

Cardholder Name: _____
(Please Print)

Cardholder's Signature: _____

Daytime Phone Number: (____) _____

Credit Card Number

Expiration Date: _____ Today's Date: _____



As an added Security measure, please note the three-digit code on the back of your credit card.

Last 3 digits of account number panel